

 Republic of the Philippines
Department of Education
 REGION I
SCHOOLS DIVISION OF ILOCOS NORTE

ANNUAL PROCUREMENT PLAN FY 2023

DEPED SCHOOLS DIVISION OF ILOCOS NORTE

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Activity/ Project)
				Advertisement/ Posting of IB/ REI	Submission / Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Drinking Water for SDOIN offices	OSDS	Public Bidding	Mar, Jun, Sept, & Dec 2022				GoP	75,000.00	75,000.00		
2	5 Galloon Water Container with Ownership Sticker	OSDS	Public Bidding	Mar, Jun, Sept, & Dec 2023				GoP	10,000.00	10,000.00		
3	Insurance & Registration of Motor Vehicles	OSDS	Public Bidding	Apr, May, Jul, & Oct 2023				GoP	75,000.00	75,000.00		
4	Procurement of executive office tables for the Supply Officer	OSDS	Public Bidding	May 2023				GoP	25,000.00	25,000.00		
5	Procurement of 1 unit split type aircon inverter including installation	OSDS	Public Bidding	Feb 2023				GoP	50,000.00	50,000.00		
6	Postage and carrier services	OSDS	Public Bidding	Jan-Dec 2023				GoP	5,000.00	5,000.00		
7	Repainting of Interior walls	OSDS	Public Bidding	Apr & Sep 2023				GoP	375,000.00	375,000.00		

"Ragsak ken Rag-ami ti Napudno nga Agserbi"



Giron St., Brgy. 7-B, Laoag City
 (077)771-0960/(077)770-5963
 ilocos.norte@deped.gov.ph

				Schedule for Each Procurement Activity					Estimated Budget (Php)			Remarks
8	Repair & Maintenance of Comfort Rooms	OSDS	Public Bidding	Jan-Dec 2023				GoP	125,000.00	125,000.00		
9	Repair & Maintenance of curtains of the different offices of SDOIN (Laundry)	OSDS	Public Bidding	Nov 2023				GoP	75,000.00	75,000.00		
10	Repair & Maintenance of air conditioning units of the different offices of SDOIN	OSDS	Public Bidding	Jan & Jul 2023				GoP	175,000.00	175,000.00		
11	Repair & Maintenance of water supply system and power supply system	OSDS	Public Bidding	Jan, Apr, & Jun 2023				GoP	125,000.00	125,000.00		
12	Repair & Maintenance of door /window /cabinet/chairs/tables of SDOIN	OSDS	Public Bidding	Jan-Dec 2023				GoP	125,000.00	125,000.00		
13	Repair & Maintenance of all SDOIN Motorvehicle	OSDS	Public Bidding	Jan-Dec 2023				GoP	125,000.00	125,000.00		

"Ragsak ken Rag-ami ti Napudno nga Agserbi"



Giron St., Brgy. 7-B, Laoag City
(077)771-0960/(077)770-5963
ilocos.norte@deped.gov.ph

				Schedule for Each Procurement Activity					Estimated Budget (Php)			Remarks
14	Fuel & Oil Lubricants for SDOIN Motor vehicle and Generator	OSDS	Public Bidding	Jan-Dec 2023				GoP	300,000.00	300,000.00		
15	Taxes, Toll fee & Parking fee of SDOIN Vehicle during Travel of SDOIN Personnel	OSDS	Public Bidding	Jan-Dec 2023				GoP	50,000.00	50,000.00		
16	Insurance of Motor Vehicles	OSDS	Public Bidding	Mar, June & Aug 2023				GoP	75,000.00	75,000.00		
17	Security Services	OSDS	Public Bidding	Jan-Dec 2023				GoP	400,000.00	400,000.00		
18	Janitorial Services (JO Utility)	OSDS	Public Bidding	Jan-Dec 2023				GoP	275,000.00	275,000.00		
19	Other Professional Services (2 JO Drivers, 1 JO Security Guard, 1 JO Clerk)	OSDS	Public Bidding	Jan-Dec 2023				GoP	600,000.00	600,000.00		

"Ragsak ken Rag-omi ti Napudno nga Agserbi"



Giron St., Brgy. 7-B, Laoag City
(077)771-0960/(077)770-5963
ilocos.norte@deped.gov.ph

				Schedule for Each Procurement Activity					Estimated Budget (Php)			Remarks
20	Printing of Tarpaulin for various celebrations	OSDS	Public Bidding	Jan, Apr, Jul & Oct 2023				GoP	6,000.00	6,000.00		
21	Inspection & Maintenance of wiring of the different offices of the SDOIN	OSDS	Public Bidding	Apr 2023				GoP	400,000.00	400,000.00		
22	360 - Degree Automatic Rotation Trigeminal Sprinkler Garden Irrigation Garden Flower Watering Gardening Tool	OSDS	Public Bidding	Jan - Apr 2023				GoP	2,000.00	2,000.00		
23	Refill of Fire Extinguisher	OSDS	Public Bidding	Feb 2023				GoP	150,000.00	150,000.00		
24	Meals & Snack for Oath Taking of Newly Appointed Personnel	OSDS	Public Bidding	Jan-Dec 2023				GoP	200,000.00	200,000.00		
25	Meals & Snack for Management Committee Meeting (420 participants)	OSDS	Public Bidding	Jan-Dec 2023				GoP	252,000.00	252,000.00		

"Ragsak ken Rag-ami ti Napudno nga Agserbi"



Giron St., Brgy. 7-B, Laoag City
(077)771-0960/(077)770-5963
ilocos.norte@deped.gov.ph

				Schedule for Each Procurement Activity					Estimated Budget (Php)			Remarks
26	Planning of IPCRF for Non-Teaching SDO/Field Personnel (PMT) 2023	OSDS	Public Bidding	Mar 2023				GoP	40,000.00	40,000.00		
27	Midyear Review of IPCRF for Non-Teaching SDO/Field Personnel(PMT)	OSDS	Public Bidding	Jun 2023				GoP	40,000.00	40,000.00		
28	Performance Review & Validation of Outstanding Non-Teaching SDO/Field Personnel 2022-2023	OSDS	Public Bidding	Oct 2023				GoP	40,000.00	40,000.00		
29	Waybill of Documents	OSDS	Public Bidding	Jan-Dec 2023				GoP	20,000.00	20,000.00		
30	Mailing of Documents	OSDS	Public Bidding	Jan-Dec 2023				GoP	24,000.00	24,000.00		
31	Construction & Painting of Open Long Shelves for Active Service Record Cards	OSDS	Public Bidding	Jun 2023				GoP	50,000.00	50,000.00		

"Ragsak ken Rag-omi ti Napudno nga Agnerbi"



Giron St., Brgy. 7-B, Laoag City
(077)771-0960/(077)770-5963
ilocos.norte@deped.gov.ph

				Schedule for Each Procurement Activity					Estimated Budget (Php)			Remarks
32	Salary for Job Orders	OSDS	Public Bidding	Jan-Dec 2023				GoP	300,000.00	300,000.00		
33	Orientation and screening of new teacher applicant by DSC	OSDS	Public Bidding	Feb - may 2023				GOP	265,000.00	265,000.00		
34	Orientation and screening of applicants by PSB	OSDS	Public Bidding	Jan-Dec 2023				GoP	250,000.00	250,000.00		
35	Postage and Courier Services	OSDS	Public Bidding	Jan-Dec 2023				GoP	6,000.00	6,000.00		
36	Recognition (Pammigbig/ Pammadayaw)	OSDS	Public Bidding	Dec 2023				GoP	80,000.00	80,000.00		
37	Roll -out on new Merit Selection Plan to the field	OSDS	Public Bidding	Jan 2023				GoP	150,000.00	150,000.00		

"Ragsak ken Rag-omi ti Napudno nga Agserbi"



Giron St., Brgy. 7-B, Laoag City
 (077)771-0960/(077)770-5963
 ilocos.norte@deped.gov.ph

				Schedule for Each Procurement Activity					Estimated Budget (PhP)			Remarks
38	Onboarding Program for the Newly Hired Personnel	OSDS	Public Bidding	Jul & Dec 2023				GoP	200,000.00	200,000.00		
39	Teaching Grammar Communicatively	CID	Public Bidding	Nov 2023				GoP	200,000.00	200,000.00		
40	Pronunciation Acceptability and Comprehensively	CID	Public Bidding	Nov 2023				GoP	200,000.00	200,000.00		
41	SDOIN Employees Communication in the workplace	CID	Public Bidding	Nov 2023				GoP	300,000.00	300,000.00		
42	Utilization of Multifactor Assessment Tool MFAT	CID	Public Bidding	Oct 2023				GoP	450,000.00	450,000.00		
43	ICT Enhancement of Instructional Supervisor	CID	Public Bidding	Oct 2023				GoP	150,000.00	150,000.00		

"Ragsak ken Rag-omi ti Napudno nga Agserbi"



Giron St., Brgy. 7-B, Laoag City
(077)771-0960/(077)770-5963
ilocos.norte@deped.gov.ph

				Schedule for Each Procurement Activity					Estimated Budget (Php)			Remarks
44	PRIMALS Teaching Resources in English Key Stage 2	CID	Public Bidding	Oct 2023				GoP	200,000.00	200,000.00		
45	Revitalizing Efficiency with Nurturing Environment, Work Ethics and Dynamics	CID	Public Bidding	Oct 2023				GoP	200,000.00	200,000.00		
46	Retooling Journalism Skills for SDOIN School Paper Adviser	CID	Public Bidding	Oct 2023				GoP	200,000.00	200,000.00		
47	Retooling on the Enhanced ALS Kto 12 Curriculum	CID	Public Bidding	Oct 2023				GoP	165,000.00	165,000.00		
48	Orthograpiyang Masinop na Pasulat ng mga Editor sa Filipino	CID	Public Bidding	Oct 2023				GoP	250,000.00	250,000.00		
49	Designing Assessment for Blended Learning in Science and Mathematics	CID	Public Bidding	Oct 2023				GoP	450,000.00	450,000.00		

"Ragsak ken Rag-ami ti Napudno nga Agserbi"



Giron St., Brgy. 7-B, Laoag City
(077)771-0960/(077)770-5963
ilocos.norte@deped.gov.ph

				Schedule for Each Procurement Activity					Estimated Budget (Php)			Remarks
50	Upskilling Teachers on Cultural Mapping	CID	Public Bidding	Oct 2023				GoP	300,000.00	300,000.00		
51	Workshop on the Development of Digitized Levelled Reading Materials	CID	Public Bidding	Aug 2023				GoP	180,000.00	180,000.00		
52	Division Training for Grades 1 Teachers on the Implementation of MFAT	CID	Public Bidding	Sep 2023				GoP	450,000.00	450,000.00		
53	Training of Guidance and Coordinators on the Enhancement and Utilization of Guidance Tools.	CID	Public Bidding	Sep 2023				GoP	180,000.00	180,000.00		
54	Capability Enhancement Seminar of Elementary and Secondary Values Teachers on Teaching Content, Pedagogy and Strategies.	CID	Public Bidding	Sep 2023					100,000.00	100,000.00		

"Ragsak ken Rag-ani ti Napudno nga Agserbi"



Giron St., Brgy. 7-B, Laoag City
(077)771-0960/(077)770-5963
ilocos.norte@deped.gov.ph

				Schedule for Each Procurement Activity					Estimated Budget (Php)			Remarks
55	Capability Enhancement Secondary Career Guidance Designates / Counselors and ALS Implementers.	CID	Public Bidding	Oct 2023				GoP	75,000.00	75,000.00		
56	Capability Building Activity on Monitoring and Evaluation	SGOD	Public Bidding	Aug 2023				GoP	250,000.00	250,000.00		
57	Capability Building Activity on Partnership and Linkages	SGOD	Public Bidding	Aug 2023				GoP	250,000.00	250,000.00		
58	Capability Building Activity on School Health	SGOD	Public Bidding	Aug 2023				GoP	250,000.00	250,000.00		
59	Capability Building Activity on Planning and Research	SGOD	Public Bidding	Aug 2023				GoP	200,000.00	200,000.00		
60	Capability Building Activity on Learning and Development, PPST, PPSSH & PPSS	SGOD	Public Bidding	Aug 2023				GoP	200,000.00	200,000.00		
61	Teachers' Day Celebration	SGOD	Public Bidding	Aug 2023				GoP	500,000.00	500,000.00		

"Ragsak ken Rag-ami ti Napudno nga Agserbi"



Giron St., Brgy. 7-B, Laoag City
(077)771-0960/(077)770-5963
ilocos.norte@deped.gov.ph

				Schedule for Each Procurement Activity					Estimated Budget (Php)			Remarks
62	Education and Innovation Summit 2023	SGOD	Public Bidding	Oct 2023				GoP	150,000.00	150,000.00		
63	Program Implementation Review, DMEPA, DEDP Review	SGOD	Public Bidding	Sep 2023				GoP	75,000.00	75,000.00		
64	Capability Building Activity on Monitoring and Evaluation/ Quality Management System	SGOD	Public Bidding	Oct 2023				GoP	500,000.00	500,000.00		
65	Budget Preparation 2024	OSDS	Public Bidding	Feb 2023				GoP	180,000.00	180,000.00		
66	Division Workshop on the Preparation, Submission and Consolidation of BFARS	OSDS	Public Bidding	Mar, Jun, Sep, & Dec 2023				GoP	100,000.00	100,000.00		
67	Division Workshop on Program Management Information System and Uploading of WFP for Program Owners	OSDS	Public Bidding	Jan 2023				GoP	100,000.00	100,000.00		

"Ragsak ken Rag-omi ti Napudno nga Agserbi"



Giron St., Brgy. 7-B, Laoag City
(077)771-0960/(077)770-5963
ilocos.norte@deped.gov.ph

				Schedule for Each Procurement Activity					Estimated Budget (Php)			Remarks
68	Workshop for Secondary Music Teacher on the Basic Theory of Music	CID	Public Bidding	Aug 2023				GoP	20,000.00	20,000.00		
69	Workshop for Secondary PE Teachers on the Implementation of PE Activities (Batches 1 & 2)	CID	Public Bidding	Aug 2023				GoP	50,000.00	50,000.00		
70	Workshop Management Course	CID	Public Bidding	Aug 2023				GoP	75,000.00	75,000.00		
71	Training on the Utilization of the Compendium of Primals Teaching Resource in Filipino	CID	Public Bidding	Aug 2023				GoP	100,000.00	100,000.00		
72	Pagpapayaman ng Kaalaman ng Pagtataya Gamit ng ICT	CID	Public Bidding	Aug 2023				GoP	100,000.00	100,000.00		
73	Capability Building Activity on Administrative Matters	OSDS	Public Bidding	Jan-Dec 2023				GoP	100,000.00	100,000.00		

"Ragsak ken Rag-omi ti Napudno nga Agserbi"



Giron St., Brgy. 7-B, Laoag City
(077)771-0960/(077)770-5963
ilocos.norte@deped.gov.ph

				Schedule for Each Procurement Activity					Estimated Budget (Php)			Remarks
74	Capability Building Activity on Disaster Risk Reducation Management	OSDS	Public Bidding	Apr 2020				GoP	50,000.00	50,000.00		
75	RPMS Planning, Mid-Year Review and Validation	OSDS	Public Bidding	Jan-Dec 2023				GoP	120,000.00	120,000.00		
76	Outstanding Employees Convergence	OSDS	Public Bidding	Nov-23				GoP	200,000.00	200,000.00		
77	Four HR Teams: A Journey on PRIME HRM	OSDS	Public Bidding	Jan-Dec 2023				GoP	200,000.00	200,000.00		
78	Oathtaking of Newly Appointed Employees	OSDS	Public Bidding	Jan-Dec 2023				GoP	100,000.00	100,000.00		
									13,460,000.00	13,460,000.00		

Prepared and Consolidated by:

ERICK L. MEDRANO
BAC Secretariat

JERRY G. TABRILLA
Head, BAC Secretariat

Reviewed by:

JOYE D. MADALIPAY EdD CESO VI
BAC Chairperson

APPROVED:

JOANN A. CORPUZ EdD, CESO V
Schools Division Superintendent

"Ragsak ken Rag-ami ti Napudno nga Agverbi"



Giron St., Brgy. 7-B, Laoag City
(077)771-0960/(077)770-5963
ilocos.norte@deped.gov.ph