

DEPED SCHOOLS DIVISION OF ILOCOS NORTE

ANNUAL PROCUREMENT PLAN FY 2021

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity /Project)
				Advertisement/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Training on the Enhancement of Cultural Standards /Frameworks for Curriculum Contextualization	CID	NP-53.9 - Small Value Procurement	May 2021				GoP	50,000.00	50,000.00		
	Webinar on Video Editing Training on IPEd curriculum Contextualization and Local History	CID	NP-53.9 - Small Value Procurement	June, 2021				GoP	180,000.00	180,000.00		
	Webinar on Learning Resources Quality Assurance	CID	NP-53.9 - Small Value Procurement	March 16-17, 2021				GoP	40,200.00	40,200.00		
	Webinar on Video Editing	CID	NP-53.9 - Small Value Procurement	May 13-14, 2021				GoP	40,200.00	40,200.00		
	Making Mathematics Engaging in the New Normal"	CID	NP-53.9 - Small Value Procurement	May 2021				GoP	150,000.00	150,000.00		
	Division Webinar on the Development of Interactive Materials for Mathematics Teachers	CID	NP-53.9 - Small Value Procurement	June 2021				GoP	150,000.00	150,000.00		
	Division Webinar on the Assessment of Learning , Managing Blended & Online Classroom in the New Normal	CID	NP-53.9 - Small Value Procurement	January 2021				GoP	150,000.00	150,000.00		
	Basic Research in Investigatory Project	CID	NP-53.9 - Small Value Procurement	May 2021				GoP	150,000.00	150,000.00		
	Contextualization of Materials on Least Mastered Competencies	CID	NP-53.9 - Small Value Procurement	March 2021				GoP	50,000.00	50,000.00		
	Optimizing Kindergarten Teaching and Learning Through Play and Skills Advancement in the 21st Century	CID	NP-53.9 - Small Value Procurement	May 2021				GoP	100,000.00	100,000.00		
	Strengthening Health Programs in Kindergarten: Integrating Health in the Blocks of Time	CID	NP-53.9 - Small Value Procurement	June 2021				GoP	80,000.00	80,000.00		
	Training-Workshop of Kindergarten Teachers on Values Integration in Child's Development as a Foundation in Building Holistic Child	CID	NP-53.9 - Small Value Procurement	October 2021				GoP	55,000.00	55,000.00		
	MTB-MLE Training-Workshop on Composition of Contextualized Children's Songs and Rhymes	CID	NP-53.9 - Small Value Procurement	May 2021				GoP	100,000.00	100,000.00		
	MTB -MLE Training-Workshop on Developing Ilokano Print and Digital Contextualized Storybooks for Grades One to Three	CID	NP-53.9 - Small Value Procurement	May 2021				GoP	100,000.00	100,000.00		
	Orientation & Oathtaking of New Appointees	OSDS	NP-53.9 - Small Value Procurement	Every month of SY 2021				GoP	261,800.00	261,800.00		

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	Search for Outstanding Employee	OSDS	NP-53.9 - Small Value Procurement	October-December 2021				GoP	73,500.00	73,500.00		
	Roll-out on new screening guidelines for Elementary and Secondary School Heads	OSDS	NP-53.9 - Small Value Procurement	May 2021				GoP	104,300.00	104,300.00		
	Capacity Building for School Supply Officers and District School Property Custodians	OSDS	NP-53.9 - Small Value Procurement	May 2021				GoP	30,000.00	30,000.00		
	Monthly Consolidation of Financial Reports	OSDS	NP-53.9 - Small Value Procurement	Every 1st working day of the month				GoP	120,000.00	120,000.00		
	Training/Workshop on Financial Management Operations Manual for new School Heads and finance personnel	OSDS	NP-53.9 - Small Value Procurement	May, 2021				GoP	48,000.00	48,000.00		
	Division Monitoring, Evaluation, Plan Adjustment (DMEPA)	SGOD	NP-53.9 - Small Value Procurement	April 2021 (First Quarter), July 2021 (Second Quarter), October 2021 (Third Quarter), First week of January 2022 (Fourth Quarter)				GoP	120,000.00	120,000.00		
	The Voice of the Teachers: Project TRACE (Teachers' Redefining Avenues of their Commitment to Education)	SGOD	NP-53.9 - Small Value Procurement	January to December 2021				GoP	150,000.00	150,000.00		
	Project TICTOC- Transforming Issues and Concerns into Teaching-Learning Opportunities in the Community	SGOD	NP-53.9 - Small Value Procurement	January to December 2021				GoP	75,000.00			
	English Proficiency Test (EPT)	SGOD	NP-53.9 - Small Value Procurement	January 2021 & Oct 2021				GoP	40,000.00	40,000.00		
	School Based Management (SBM) Validation and Program Implementation Review (PIR) of	SGOD	NP-53.9 - Small Value Procurement	March 2021				GoP	50,000.00	50,000.00		
	Monitoring of Quarterly Examinations/Assessments	SGOD	NP-53.9 - Small Value Procurement	Jan, April, Jun, August, 2021				GoP	40,000.00	40,000.00		
	2021 Education/Innovation Summit	SGOD	NP-53.9 - Small Value Procurement	July 2021					500,000.00			
	Orientation of New Teachers on the Teacher Induction Program	SGOD	NP-53.9 - Small Value Procurement	April 2021				GoP	30,000.00	30,000.00		
	Capability Building Activity on Basic/Action Research	SGOD	NP-53.9 - Small Value Procurement	August 2021				GoP	300,000.00			
	Division Orientation on the IPCRF Data Gathering and Consolidation System	SGOD	NP-53.9 - Small Value Procurement	August 2021				GoP	350,00			
	Strategic Planning Workshop for School Heads	SGOD	NP-53.9 - Small Value Procurement	July 2021				GoP	150,000.00	150,000.00		

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	DEDP Review	SGOD	NP-53.9 - Small Value Procurement	May 2021				GoP	300,000.00	300,000.00		
	Self-Mastery Training	SGOD	NP-53.9 - Small Value Procurement	Aug-21				GoP	500,000.00	500,000.00		
	Orientation on OK sa DepEd Program	SGOD	NP-53.9 - Small Value Procurement	Jun-21				GoP	60,000.00	60,000.00		
	Capacity Building for School Clinic Teachers	SGOD	NP-53.9 - Small Value Procurement	Jul-21				GoP	82,400.00	82,400.00		
	Seminar-Workshop on FY 2022 Budget Preparation	OSDS	NP-53.9 - Small Value Procurement	Jan-21				GoP	137,000.00	137,000.00		
	RPMS Planning Conference for Division-Based Personnel	OSDS	NP-53.9 - Small Value Procurement	Jan-21				GoP	11,500.00	11,500.00		
	RPMS Planning Conference for School Heads	OSDS	NP-53.9 - Small Value Procurement	Sep-21				GoP	72,975.00	72,975.00		
	RPMS Mid-Year Review for Division-Based Personnel	OSDS	NP-53.9 - Small Value Procurement	Jun-21				GoP	11,500.00	11,500.00		
	RPMS Mid-Year Review for School Heads	OSDS	NP-53.9 - Small Value Procurement	Feb-21				GoP	53,850.00	53,850.00		
	RPMS Year-End Review and Evaluation for Division-Based Personnel	OSDS	NP-53.9 - Small Value Procurement	Dec-21				GoP	22,500.00	22,500.00		
	RPMS Year-End Review and Evaluation for Head Teacher	OSDS	NP-53.9 - Small Value Procurement	Jul-21				GoP	48,750.00	48,750.00		
	Meals and snack for MANCOM members in the SDO	OSDS	NP-53.9 - Small Value Procurement	monthly				GoP	m	m		
	BAC Activities	OSDS	NP-53.9 - Small Value Procurement	year round				GoP	50,000.00	50,000.00		
	Procurement of Dental Supplies	SGOD	NP-53.9 - Small Value Procurement	Jun-21				GoP	80,000.00	80,000.00		
	Procurement of Medicines	SGOD	NP-53.9 - Small Value Procurement	Jun-21				GoP	80,000.00	80,000.00		
	Procurement of drinking water for SDOIN offices	OSDS	NP-53.9 - Small Value Procurement	Quarterly				GoP	70,000.00	70,000.00		
	Cellcards for SDOIN key personnel	OSDS	NP-53.9 - Small Value Procurement	Quarterly				GoP	253,000.00	253,000.00		
	Newspaper subscription for SDOIN	OSDS	NP-53.9 - Small Value Procurement	Quarterly				GoP	37,000.00	37,000.00		
	Payment for travel expenses for various trainings and seminars (airline tickets for various purposes)	OSDS	NP-53.9 - Small Value Procurement	As the need for replenishment (GFA)				GoP	95,000.00	95,000.00		

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	Payment of postage and courier fees	OSDS	NP-53.9 - Small Value Procurement	year round				GoP	51,000.00	51,000.00		
	Registration and insurance of motor vehicles	OSDS	NP-53.9 - Small Value Procurement	April-June				GoP	20,000.00	20,000.00		
	Repair and maintenance of comfort rooms	OSDS	NP-53.9 - Small Value Procurement	Semi-annually				GoP	100,000.00	100,000.00		
	Repair and maintenance of SDOIN Offices	OSDS	Public Bidding	September-December 2021				GoP	1,894,000.00	1,894,000.00		
	Repair and maintenance of curtains of the different offices of SDOIN(laundry)	OSDS	NP-53.9 - Small Value Procurement	Semi-annually				GoP	40,000.00	40,000.00		
	Repair and maintenance of airconditioning units of the different offices of SDOIN	OSDS	NP-53.9 - Small Value Procurement	Semi-annually				GoP	200,000.00	200,000.00		
	Repainting of interior and exterior walls of SDOIN	OSDS	NP-53.9 - Small Value Procurement	Semi-annually				GoP	300,000.00	300,000.00		
	Repar and maintenance of water supply system and power supply system	OSDS	NP-53.9 - Small Value Procurement	Quarterly				GoP	100,000.00	100,000.00		
	Repair and Maintenance of door, window/ cabinet/ chairs/ tables of SDOIN	OSDS	NP-53.9 - Small Value Procurement	As the need arises				GoP	100,000.00	100,000.00		
	Repair and maintenance of motor vehicles	OSDS	NP-53.9 - Small Value Procurement	As the need arises				GoP	121,000.00	121,000.00		
	Fuel and oil lubricants for SDOIN motor vehicles and generator	OSDS	NP-53.9 - Small Value Procurement	year round				GoP	283,000.00	283,000.00		
	Taxes, Toll Fee & Parking Fee of SDOIN vehicles during travel of SDOIN personnel	OSDS	NP-53.9 - Small Value Procurement	year round				GoP	35,000.00	35,000.00		
	Restyle landscape of SDOIN	OSDS	NP-53.9 - Small Value Procurement	year round				GoP	82,400.00	82,400.00		
	Security Services for SDOIN	OSDS	NP-53.9 - Small Value Procurement	year round				GoP	243,000.00	243,000.00		
	Janitorial Services for SDOIN (utility workers & driver)	OSDS	NP-53.9 - Small Value Procurement	year round				GoP	243,000.00	243,000.00		
	Other Professional Services	OSDS	NP-53.9 - Small Value Procurement	year round				GoP	72,000.00	72,000.00		
	Printing of tarpaulins for various celebration	OSDS	NP-53.9 - Small Value Procurement	As the need arises				GoP	12,000.00	12,000.00		
	Declogging/ Siphoning of septic tank	OSDS	NP-53.9 - Small Value Procurement	January 2021				GoP	100,000.00	100,000.00		
	Termite control for SDOIN buildings	OSDS	NP-53.9 - Small Value Procurement	year round				GoP	200,000.00	200,000.00		
	Procurement of office supplies, janitorial supplies, computer supplies, other supplies and materials	OSDS	NP-53.9 - Small Value Procurement	year round				GoP	1,282,477.79	1,282,477.79		

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	Procurement of office supplies, janitorial supplies, computer supplies, other supplies and materials not available at DBM-PS	OSDS	NP-53.9 - Small Value Procurement	year round				GoP	804,509.97	804,509.97		
	Procurement of refrigerator for the SDS and ASDS Office	OSDS	NP-53.9 - Small Value Procurement	year round				GoP	28,000.00	28,000.00		
	Procurement of window blinds for the Office of SDS	OSDS	NP-53.9 - Small Value Procurement	Apr-21				GoP	14,500.00	14,500.00		
	Procurement of curtains for the Office of SDS and the offices of the new building	OSDS	NP-53.9 - Small Value Procurement	Apr-21				GoP	100,000.00	100,000.00		
	Internet subscription for SDOIN offices	OSDS	NP-53.9 - Small Value Procurement	year round				GoP	354,000.00	354,000.00		
	Web hosting/Domain Hosting Subscription renewal	OSDS	NP-53.9 - Small Value Procurement	Nov-21				GoP	8,500.00	8,500.00		
	Procurement of microphones and new sound system for SDOIN	OSDS	NP-53.9 - Small Value Procurement	year round				GoP	80,000.00	80,000.00		
	Fidelity Bonds for Accountable Officials	OSDS	NP-53.9 - Small Value Procurement	year round				GoP	101,000.00	101,000.00		
	Procurement of accountable forms (checks and official receipts)	OSDS	NP-53.9 - Small Value Procurement	As the need arises				GoP	91,000.00	91,000.00		
	Procurement of Storage Boxes and Balikbayan Boxes	OSDS	NP-53.9 - Small Value Procurement	year round				GoP	40,000.00	40,000.00		

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12,975,862.76